

# Sumrah Mohammed

Producer

## EMPLOYMENT HISTORY

PRODUCTION (ROLE)	COMPANY	PROJECT DETAILS
PASSENGER (Producer)	Sister Pictures / ITV / Britbox	6 x 60' Drs. Nicole Charles and Lee Haven Jones Written by Andrew Buchan
THE SPLIT 3 (Producer)	Sister Pictures / BBC / Sundance	6 x 60' Drs. Abi Morgan and Dee Koppang O'Leary Written by Abi Morgan
LADY PARTS (Assistant Producer)	Working Title / Channel 4 / Peacock	6 x 30' Written and Directed by Nida Manzoor Produced by John Pocock
THE THIRD DAY (Assistant Producer)	Sky Studios / Plan B / Sky / HBO	6 x 60' Drs. Marc Munden and Philippa Lowthorpe Written by Dennis Kelly Produced by Adrian Sturges
GIRI / HAJI (Assistant Producer)	Sister Pictures / BBC2 / Netflix	8 x 60' Drs. Julian Farino and Ben Chessel Written by Joe Barton Produced by Susie Liggat

PRODUCTION ASSOCIATE	Playground Television	<ul style="list-style-type: none"> <li>- Worked closely with production and editorial team at Playground - across production from prep to post via Executive Producer Sophie Gardiner, specially on HOWARDS END and LITTLE WOMEN (BBC)</li> <li>- Working on set across various Playground productions, including being the point of contact for publicity and EPK shoots</li> <li>- Continued work with the development team, attending development meetings and taking meetings with junior writers</li> <li>- Frequently attended theatre performances and provided script feedback on submissions and paid developments</li> <li>- Across all press and publicity at Playground, liaising with individual production teams and broadcasters, including responsibility for all Playground social media, events and screenings and overall talent management</li> <li>- Initiated deal negotiations with agents, as well as manage and oversee all contracts with Head of Business Affairs</li> <li>- Responsible for setting up and managing work experience scheme, as well as other charity outreach</li> </ul>
OFFICE MANAGER	Playground Television	<ul style="list-style-type: none"> <li>- Ensured the smooth setting up of the office and oversaw the day to day running of both the office and diaries for the Managing and Creative Directors</li> <li>- Acted as front of house liaison to all guests and suppliers</li> <li>- Assisted production team with early stages of prep, including checking availabilities of above and below the line talent and crew</li> <li>- Overseeing development submissions and script distribution to readers, as well as assisting the development team by doing script coverage</li> <li>- Acquiring astute knowledge of key trends in the UK and US TV</li> </ul>
DRAMA TEAM ASSISTANT AND PROGRAMME COORDINATOR	Channel 4 Television	<ul style="list-style-type: none"> <li>- Reporting directly to the Head of Drama to ensure the efficient operation of the department</li> <li>- Managing departmental overheads budget to ensure the department operates within budget</li> <li>- Liaising with producers to monitor the progress of commissioned projects from development to transmission</li> <li>- Implementing new systems to ensure effective and efficient operation of department as well as reorganising multiple information storage and retrieval systems</li> <li>- Liaising with Channel Support, Programme Finance, Legal and Business Affairs, Press and Marketing departments to follow up on any arising problems</li> <li>- Extensive diary management for Head of Department and Commissioning Editors</li> </ul>